PTR CALL 2017 – FREQUENTLY ASKED QUESTIONS

If you can’t find an answer to your question, please submit it to the sppi@pasteur.fr

GLOSSARY

**Deliverable:** it represents a verifiable output of the project. Normally, each work package will produce one or more deliverables during its lifetime.

**Milestones:** these are control points where decisions are needed with regard to the next stage of the project.

**Partner:** means a research organization/ institute

**Team:** group of people belonging to the same research unit and working together on the project under the team leader

**Centers:** they represent the four centers located in Institut Pasteur, Paris:
- Center for Bioinformatics, Biostatistics and Integrative Biology (C3BI) headed by O. Gascuel
- Center for Innovation and TECHnological research (CITECH) headed by JC Olivo-Marin
- Center for Global Health (CGH) headed by A. Fontanet
- Center for Translational Research (CRT) headed by S. Pol

**Subcontract:** means an agreement entered into by a contractor under the project and another entity namely the subcontractor to provide services relating to tasks required for the project.

QUESTIONS ON ELIGIBILITY CRITERIA

Q1: Are facilities (e.g. teams working in the new centers in Paris) considered as research entities and can these be regarded as a team for the purposes of the proposal?

A1: Yes, the facility can be involved as a team but it must be clear in the scientific proposal that the work performed by the team of the facility does contribute to the research, and does not provide only a regular service.
**QUESTIONS ON FUNDING OF PROPOSALS**

**Subcontracting**

Q2: Is there a maximum amount which can be used towards subcontracting costs?"

A2: The maximum amount which can be used towards subcontracting costs for the whole project is **Euros 25,000.**

**Equipment**

Q3: Does the PTR funding cover the equipment purchase?

A3: NO. However, small equipment can be purchased. The total cost of the small equipment purchased for the whole project should not exceed **Euros 3,000.**

*Note: In the accounting rules of Institut Pasteur (Paris), the purchase of equipment less than 1000€ is considered as running costs rather than equipment.*

**Personnel**

Q4: Which institute can hire personnel to carry out the work?

A4: Any institute from IPIN can hire personnel only with a temporary contract.

Q5: Can we hire several people under the same project?

A5: Yes it is possible. But only **one** engineer or post-doctoral fellow or technician with duration contract of 18 to 24 months can be recruited at the Institut Pasteur (Paris). Another partner from the consortium can also recruit additional personnel along with the personnel recruited in Paris.

Q6: Is there an upper limit of personnel salaries?

A6: At Institut Pasteur (Paris), the personnel’s salary cannot exceed 65 000€/year. The personnel costs **should not exceed 95 000€/year** for the totality of the project.

*Note: 65 000€ correspond to the average of the annual salary (gross value) of a post-doctoral fellow with no more than two years of experience after the completion of the PhD in Institut Pasteur in Paris.*

Few examples:
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<tr>
<th></th>
<th>Institut Pasteur (Paris)</th>
<th>IPIN (excluding IP Paris)</th>
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</thead>
<tbody>
<tr>
<td><strong>Personnel costs</strong></td>
<td>≤ 65 000€/year</td>
<td>≤ 30 000€/year</td>
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<td>*Contract duration 18 to 24 months</td>
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<td><strong>Running costs</strong></td>
<td>max. 60 000€/year</td>
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* Temporary contract duration for postdoc fellow, research engineer or technician

Q7: Does the PTR funding cover the salary of permanent scientists?

A7: NO

Q8: Is it possible to recruit a post-doc/engineer/technician who already works in the laboratory?

A8: Yes, it is possible as long as he/she will be recruited to perform the work described in the scientific proposal and he/she has a temporary contract.

*Note: Please confirm and check with the Human Resources that the limit of the contract duration of the person to be recruited is long enough to carry out the work described in the proposal.*
Q9: Can we remunerate a scientist in the form of stipend or a fellowship with the PTR funding?

A9: Yes. In case of a recruitment of master2 or a trainee, it would be acceptable, provided that this is in accordance with the normal practices of the institute.

**QUESTION ON BIOMEDICAL RESEARCH**

Q10: When do I need to contact the department in charge of medical affairs in Institut Pasteur, Paris or the Ethics Committee in the concerned countries?

A10: As soon as you start writing your proposal, you should contact the medical affairs department or Ethics Committee in order to get advices on how to proceed on the ethical issues.