ACTIONS CONCERTÉES INTERPASTEURIENNES (ACIP)
Call for proposals 2017

GUIDELINES

OBJECTIVES

The main objective of ACIP is to encourage the development of new collaborations between the 33 institutes of the Institut Pasteur International Network (IPIN) in the field of research related to public health. IPIN includes the Institut Pasteur (Paris).

The research project must be innovative and aimed at producing preliminary results enabling the evaluation of the initial scientific hypothesis. In a second step it will lead to a more important project to be submitted to local, national and international funding agencies such as PTR, ANR, Europe, Gates, Wellcome Trust...among others.

ELIGIBILITY CRITERIA

- The proposal requires the collaboration of a minimum of three institutes from the institutes within IPIN.
- The proposal is open to all researchers but the proposal seeks to promote the participation of young researchers. Therefore the researchers with no more than ten years of experience after completion of PhD are encouraged to coordinate an ACIP project. The project coordinator should be based in an institute of IPIN and should be responsible for the chairing, the follow-up and the execution of the project at scientific and administrative levels.
- The proposal budget cannot exceed 50,000€ and the budgetary criteria must be respected.
- The signatures in the Annex III are mandatory.

BUDGET - DURATION

- Budget: 20,000€ to 50,000€

- The maximum duration of an ACIP is 24 months. On the completion of the period of 24 months the extension of the period shall be granted only for the limited purpose to complete the project. However, no additional funds shall be payable for any reason whatsoever.

- The granted budget will be in accordance with the type of the project proposal (see objectives) and should be detailed and justified accordingly (see annex).

The budget includes:
- Missions (Coordination meetings, training and fields missions)

- Running costs
  - The ACIP funding can be used for small equipment of less than Euros 800 per unit and for a maximum sum of Euros 2,000 per project and cannot be used for the purchase of any other equipment or purchase of computers.
  - The ACIP funding cannot be used for personnel costs, except for field mission costs (e.g. supervision of sampling or the sampling itself).
  - **No overhead expenses are permitted.**
  - The participation of external academic partners having their own financing is encouraged. Partial financing on a case-by-case basis of the external academic partner may be considered, specifically/exclusively for travel supports aimed at preparing and coordinating the project.

**EVALUATION CRITERIA**

Each project will be evaluated by international experts in the field and selected by an evaluation committee composed of members of the Direction (Development Department/Grant Office & International Affairs Division) and Scientific Board, directors of the Institut Pasteur scientific Department and directors of IPIN and other experts from the Institut Pasteur (Paris) campus.

The proposals will be selected on the following criteria:
- integration in the development strategy of the institutes involved in the project
- potential ability to evolve towards a more important project and funding
- scientific relevance in terms of advancement in relation with the current state of the art
- proposed methodology to answer the initial scientific hypothesis (quality of the project elaboration and coordination, scientific feasibility, choice of methodology and techniques, role of the different partners, complementarity timetable) over a 24 months period
- scientific prospects and competitiveness at international level

**ETHICAL ISSUES**

-If the proposed work involves (i) samples of human origin, **and** or (ii) personal data related to patients or healthy donors (note: personal data are information of any kind which can be linked directly or through a code to someone) **and** or (iii) other biomedical investigations involving directly humans (patients or healthy donors), the coordinator or one of the partners of the ACIP must inform the Department in charge of medical affairs (ClinCore-CRT@pasteur.fr) in Institut Pasteur (Paris) and/or the Ethical Committees in concerned countries in order to be in accordance with the regulatory procedures. In addition, for research sponsored by IP Paris and conducted within IPIN, an approval from the IP Paris IRB will be required before the start of the project (please contact the Ethics Unit: ethics@pasteur.fr). **No project can start without clearance on these issues.** The institutes shall also comply with all applicable laws & regulations of the countries in which the institutes are located.

- Experiments on animals:
The partners to the collaborative project must comply with all applicable laws & regulations related to animal experiments:

For Institut Pasteur (Paris): go to the following link
http://webcampus.pasteur.fr/jcms/c_217539/autorisation-des-projets-evaluation-ethique ;
http://webcampus.pasteur.fr/jcms/c_97369/legislation
For the other Institutes that use laboratory animals for research, please contact your Institutional Animal Care.

**POTENTIAL INNOVATION**

All the funded ACIPs will be monitored with the help of “Direction des Applications de la Recherche et des Relations Industrielles” (DARRI) at Institut Pasteur (Paris). The project coordinator/partners shall promptly inform DDGO of any potential innovation, before any kind of disclosure in any form is made. DDGO in collaboration with DARRI shall advise the project coordinator/partners to ensure the protection of the potential innovation. DARRI shall manage the protection of the potential innovation.

**FINAL REPORTS**

A scientific and financial report will have to be addressed to the “Service des Partenariats et des Programmes Incitatifs” (SPPI) at the end of the project and should include the list of publications (submitted and in preparation) and oral presentations.

Publications and oral presentations must acknowledge the financial support from Institut Pasteur (Paris). The publications and presentations must include the following phrase: *This work was supported by an ACIP grant from the Institut Pasteur (Paris).*

Any team leader who has been granted an ACIP under the present call for proposals and fails to submit a final report in the required deadlines will not be eligible for a period of two years under the ACIP call for proposals for submission of applications.

**PROPOSAL SUBMISSION**

There will be a one-stage procedure for applications, i.e. submission of full proposal at once. This application is now submitted online. All information contained in the proposal shall be considered confidential.

Application includes mandatory attached files (Annexes I to IV):
- Financial Request Form
- Annex I – description of the whole consortium
- Annex II – References/Bibliography
- Annex III – Main publications of each team leader
- Annex IV - Signatures
- Annex V - Biomedical Research Form (only for proposal with biomedical research component)

The Annex V is only mandatory for the proposals involving samples of human origin or other biomedical investigations involving humans (patients or healthy donors), or health personal data.

**SUBMISSION DATE AND TIME**

Provisional timetable:
- Publication of call: January 20th, 2017
- **Deadline for submission of proposals:** March 17th, 2017 at midnight (Paris time)
- Evaluation of proposals: June-July 2017
- Starting date: January 1st, 2018
For any question about this call, please contact sppi@pasteur.fr

**PTR/ACIP Team:**
Mallory Perrin-Wolff: Head of Partnerships and Incentive Programs Office
Sylvie Gratepanche: Coordinator of PTR/ACIP programs
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